

Data Security and Privacy Plan

1. Exclusive Purposes for Data Use

- a. Please list the exclusive purposes for which the student data [or teacher or principal data] will be used by the service provider.

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2. Data Accuracy/Correction Practices

- a. Parent [student, eligible student, teacher or principal] may challenge the accuracy of the data by...

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3. Subcontractor Oversight Details

- a. This contract has subcontractors: Yes _____ No _____
- b. Describe how the contractor will ensure subcontractors abide by data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations:

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4. Security Practices

- a. Where is the data stored? (described in such a manner as to protect data security)
Secure AWS storage facilities across the country.
- b. The security protection practices taken to ensure data will be protected include:

Top of the line data privacy polices, physical building security, data encryption, etc.

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5. Contract Lifecycle Practices

- a. The agreement expires _____
- b. When the agreement expires,
 - i. How long will the student [or teacher or principal] data be retained?
Due to OSHA regulations, data must be maintain for 5 years after completion date.
 - ii. ~~How will the student data be disposed of?~~
We will erase, destroy, and render unreadable, all data in its entirety in the manner that prevents its physical reconstruction through the use of commonly available file restoration utilities.

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6. Encryption Practices

- a. Data encryption is applied in accordance with Education Law 2-d 5(f)(5)
Yes No _____
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7. Training Practices

- a. Annual training on federal and state law governing confidentiality is required for any officers, employees, or assignees who have access to student [or teacher or principal] data
Yes No _____
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CareerSafe, LLC
Company Name

Collin Kruger, Sr. Accountant - Contracts
Print Name and Title

Collin Kruger
Signature of Provider

7/17/2023
Date