
Parents' Bill of Rights for Data Privacy and Security

The Ossining Union Free School District is committed to protecting the privacy and security of each and every student's data. Parents should be aware of the following rights they have concerning their child's data:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes.
2. Parents have the right to inspect and review the complete contents of their child's education record, and challenge the data's accuracy, if necessary. They also have the right to inspect, review and challenge the data held by any contractor or other 3rd party that the school or district has been allowed access to their children's personal data.
3. The confidentiality of a student's personally identifiable information is protected by existing state and federal laws, and safeguards such as encryption, firewalls, and password protection, must be in place when data is stored or transferred. Third party contractors are required to employ technology, safeguards and practices that align with the National Institute of Standards and Technology Cybersecurity Framework Version 1.1.
4. A complete list of all student data elements collected by the State Education Department is available for public viewing at <http://www.nysed.gov/data-privacy-security/student-data-inventory> or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents have the right to file complaints about possible breaches of student data OR UNAUTHORIZED ACCESS OR USE. Parents may submit a complaint regarding a potential breach OR UNAUTHORIZED ACCESS OR USE to the district Data Privacy Officer: Michael Hanna, Director of Technology, 400 Executive Blvd, Ossining, NY 10562 (mhanna@ossiningufsd.org or 914-941-7700). The School District shall promptly acknowledge any complaints received and commence an investigation into the complaint, while taking the necessary precautions to protect personally identifiable information. The School District shall provide a response detailing its findings from the investigation no more than sixty (60) days after receipt of the complaint. Parents also have the right to file a complaint of a breach or unauthorized access to their child's personal data directly to the NYSED CPO, by writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or email to CPO@mail.nysed.gov.
6. In the event of a data breach or unauthorized disclosure of students' personally identifiable information, third party contractors are required by law to notify the School District within seven (7) days of discovery of the breach or unauthorized disclosure.
7. If the District enters into a contract with a third party in which student, teacher, or principal data is shared with a third party, supplemental information must be included in for each such contract, called the Parent Bill of Rights. Each of these PBOR supplements for every contract with a third party will be posted on the district website, so parents can to see what additional protections for their children's data are required, how parents can access and challenge the data if necessary, and when the data will be deleted, among other required provisions.

8. Parents may access the State Education Department's Parents' Bill of Rights at:

<http://www.nysed.gov/data-privacy-security/bill-rights-data-privacy-and-security-parents-bill-rights>

Name Brad Jewett Date 2/19/2021

Signature  C94C847CDB2E4D3

Company Name Corel Corporation Product Name Gravit Designer
By signing above, you agree to comply with the terms of the Ossining UFSD Parents' Bill of Rights for Data Privacy and Security