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rie 1 BOCES Education Campus • 355 Harlem Road • West Seneca, NY 14224-1892

OCES Education Campus • 355 Hanem Hoad • West Seneca, NY 14224-1692

Title: Executive Director

Title: VP, accounting

Address: 355 Harlem Rd

Address: PO Box 1077, San Ramon, CA 94583

West Seneca, NY 14224

Date: 6/1/2023 | 10:35:23 AM PDT

## EXHIBIT D

#### DATA SHARING AND CONFIDENTIALITY AGREEMENT

INCLUDING PARENTS BILL OF RIGHTS FOR DATA SECURITY AND PRIVACY AND SUPPLEMENTAL INFORMATION ABOUT THE MLSA

### 1. Purpose

- (a) This Exhibit supplements the Master License and Service Agreement ("MLSA") to which it is attached, to ensure that the MLSA conforms to the requirements of New York State Education Law Section 2-d and any implementing Regulations of the Commissioner of Education (collectively referred to as "Section 2-d"). This Exhibit consists of the terms of this Data Sharing and Confidentiality Agreement, a copy of Erie 1 BOCES' Parents Bill of Rights for Data Security and Privacy signed by the Vendor, and the Supplemental Information about the MLSA that is required to be posted on Erie 1 BOCES' website.
- (b) To the extent that any terms contained within the MLSA, or any terms contained within any other Exhibits attached to and made a part of the MLSA, conflict with the terms of this Exhibit, the terms of this Exhibit will apply and be given effect. In the event that Vendor has online or written Terms of Service ("TOS") that would otherwise be applicable to its customers or users of its Product that is the subject of the MLSA, to the extent that any term of the TOS conflicts with the terms of this Exhibit, the terms of this Exhibit will apply and be given effect.

#### 2. Definitions

Any capitalized term used within this Exhibit that is also found in the MLSA will have the same definition as contained within the MLSA.

In addition, as used in this Exhibit:

- (a) "Student Data" means personally identifiable information, as defined in Section 2-d, from student records that Vendor receives from a Participating Educational Agency pursuant to the MLSA.
- (b) "Teacher or Principal Data" means personally identifiable information relating to the annual professional performance reviews of classroom teachers or principals that is confidential and not subject to release under the provisions of New York Education Law Sections



3012-c or 3012-d, that Vendor receives from a Participating Educational Agency pursuant to the MLSA.

- (c) "Protected Data" means Student Data and/or Teacher or Principal Data to the extent applicable to Vendor's Product.
- (d) "Participating Educational Agency" means a school district within New York State that purchases certain shared instructional technology services and software through a Cooperative Educational Services Agreement with a RICS, and as a result is licensed to use Vendor's Product pursuant to the terms of the MLSA. For purposes of this Exhibit, the term also includes Erie 1 BOCES or another RIC that is licensed to use Vendor's Product pursuant to the MLSA to support its own educational programs or operations.

### 3. Confidentiality of Protected Data

- (a) Vendor acknowledges that the Protected Data it receives pursuant to the MLSA may originate from several Participating Educational Agencies located across New York State, and that this Protected Data belongs to and is owned by the Participating Educational Agency from which it originates.
- (b) Vendor will maintain the confidentiality of the Protected Data it receives in accordance with federal and state law (including but not limited to Section 2-d) and Erie 1 BOCES's policy on data security and privacy. Vendor acknowledges that Erie 1 BOCES is obligated under Section 2-d to adopt a policy on data security and privacy.. Erie 1 BOCES will provide Vendor with a copy of its policy. Vendor and Erie 1 BOCES agree to engage in good faith negotiations to modify this Data Sharing Agreement to the extent necessary to ensure Vendor's continued compliance with Section 2-d.

#### 4. Data Security and Privacy Plan

Vendor agrees that it will protect the confidentiality, privacy and security of the Protected Data received from Participating Educational Agencies in accordance with Erie 1 BOCES' Parents Bill of Rights for Data Privacy and Security, a copy of which has been signed by the Vendor and is set forth below.

Additional elements of Vendor's Data Security and Privacy Plan are as follows:

- (a) In order to implement all state, federal, and local data security and privacy requirements, including those contained within this Data Sharing and Confidentiality Agreement, consistent with Erie 1 BOCES' data security and privacy policy, Vendor will: Review its data security and privacy policy and practices to ensure that they are in conformance with all applicable federal, state, and local laws and the terms of this Data Sharing and Confidentiality Agreement. In the event Vendor's policy and practices are not in conformance, the Vendor will implement commercially reasonable efforts to ensure such compliance.
- (b) In order to protect the security, confidentiality and integrity of the Protected Data that it receives under the MLSA, Vendor will have the following reasonable administrative,



technical, operational and physical safeguards and practices in place throughout the term of the MLSA: Remind's Privacy Notice is available online at <u>https://www.remind.com/privacy-policy</u>. A copy is also provided within.

- (c) Vendor will comply with all obligations set forth in Erie 1 BOCES' "Supplemental Information about the MLSA" below.
- (d) For any of its officers or employees (or officers or employees of any of its subcontractors or assignees) who have access to Protected Data, Vendor has provided or will provide training on the federal and state laws governing confidentiality of such data prior to their receiving access, as follows: Annually, Vendor will require that all of its employees (or officers or employees of any of its subcontractors or assignees) undergo data security and privacy training to ensure that these individuals are aware of and familiar with all applicable data security and privacy laws.
- (e) Vendor X will \_\_\_\_\_ will not utilize sub-contractors for the purpose of fulfilling one or more of its obligations under the MLSA. In the event that Vendor engages any subcontractors, assignees, or other authorized agents to perform its obligations under the MLSA, it will require such subcontractors, assignees, or other authorized agents to execute written agreements as more fully described in Erie 1 BOCES' "Supplemental Information about the MLSA," below.
- (f) Vendor will manage data security and privacy incidents that implicate Protected Data, including identifying breaches and unauthorized disclosures, and Vendor will provide prompt notification of any breaches or unauthorized disclosures of Protected Data in accordance with Section 6 of this Data Sharing and Confidentiality Agreement.
- (g) Vendor will implement procedures for the return, transition, deletion and/or destruction of Protected Data at such time that the MLSA is terminated or expires, as more fully described in Erie 1 BOCES' "Supplemental Information about the MLSA," below.

## 5. Additional Statutory and Regulatory Obligations

Vendor acknowledges that it has the following additional obligations with respect to any Protected Data received from Participating Educational Agencies, and that any failure to fulfill one or more of these statutory or regulatory obligations shall be a breach of the MLSA and the terms of this Data Sharing and Confidentiality Agreement:

- (a) Limit internal access to education records to those individuals that are determined to have legitimate educational interests within the meaning of Section 2-d and the Family Educational Rights and Privacy Act (FERPA).
- (b) Limit internal access to Protected Data to only those employees or subcontractors that need access in order to assist Vendor in fulfilling one or more of its obligations under the MLSA.
- (c) Not use education records for any purposes other than those explicitly authorized in this Data Sharing and Confidentiality Agreement.



- (d) Not disclose any personally identifiable information to any other party, except for authorized representatives of Vendor using the information to carry out Vendor's obligations under the MLSA, unless:
  - (i) the parent or eligible student has provided prior written consent; or
  - (ii) the disclosure is required by statute or court order and notice of the disclosure is provided to Participating Educational Agency no later than the time of disclosure, unless such notice is expressly prohibited by the statute or court order.
- (e) Maintain reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of personally identifiable student information in its custody;
- (f) Use encryption technology that complies with Section 2-d, as more fully set forth in Erie 1 BOCES' "Supplemental Information about the MLSA," below.
- (g) Provide notification to Erie 1 BOCES (and Participating Educational Agencies, to the extent required by, and in accordance with, Section 6 of this Data Sharing and Confidentiality Agreement) of any breach of security resulting in an unauthorized release of Protected Data by Vendor or its assignees or subcontractors in violation of state or federal law or other obligations relating to data privacy and security contained herein.
- (h) Promptly reimburse Erie 1 BOCES, another RIC, or a Participating School District for the full cost of notification, in the event they are required under Section 2-d to notify affected parents, students, teachers or principals of a breach or unauthorized release of Protected Data attributed to Vendor or its subcontractors or assignees.

#### 6. Notification of Breach and Unauthorized Release

- (a) Vendor shall promptly notify Erie 1 BOCES of any breach or unauthorized release of Protected Data in the most expedient way possible and without unreasonable delay, but no more than seven (7) calendar days after Vendor has discovered or been informed of the breach or unauthorized release.
- (b) Vendor will provide such notification to Erie 1 BOCES by contacting Michelle Okal-Frink directly by email at mokal@e1b.org, or by calling (716) 821-7200 (office) or (716) 374-5460 (cell).
- (c) Vendor will cooperate with Erie 1 BOCES and provide as much information as possible directly to Michelle Okal-Frink or her designee about the incident, including but not limited to: a description of the incident, the date of the incident, the date Vendor discovered or was informed of the incident, a description of the types of personally identifiable information involved, an estimate of the number of records affected, the Participating Educational Agencies affected, what the Vendor has done or plans to do to investigate the incident, stop the breach and mitigate any further unauthorized access or release of Protected Data, and contact information for Vendor representatives who can assist affected individuals that may have additional questions.



- (d) Vendor acknowledges that upon initial notification from Vendor, Erie 1 BOCES, as the educational agency with which Vendor contracts, has an obligation under Section 2-d to in turn notify the Chief Privacy Officer in the New York State Education Department ("CPO"). Vendor shall not provide this notification to the CPO directly. In the event the CPO contacts Vendor directly or requests more information from Vendor regarding the incident after having been initially informed of the incident by Erie 1 BOCES, Vendor will promptly inform Michelle Okal-Frink or her designees.
- (e) Vendor will consult directly with Michelle Okal-Frink or her designees prior to providing any further notice of the incident (written or otherwise) directly to any other RIC or Regional Information Center, or any affected Participating Educational Agency.



## EXHIBIT D (CONTINUED)

PARENTS BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Erie 1 BOCES is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with New York Education Law § 2-d, the BOCES wishes to inform the community of the following:

(1) A student's personally identifiable information cannot be sold or released for any commercial purposes.

(2) Parents have the right to inspect and review the complete contents of their child's education record.

(3) State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.

(4) A complete list of all student data elements collected by the State is available for public review at <u>http://www.nysed.gov/data-privacy-security/student-data-inventory</u>, or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, New York 12234.

(5) Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, New York 12234. Complaints may also be submitted using the form available at the following website <a href="http://www.nysed.gov/data-privacy-security/report-improper-disclosure">http://www.nysed.gov/data-privacy-security/report-improper-disclosure</a>.

#### BY THE VENDOR:

Bun Mulartuy Signature B34C4...

Ben McCarthy

**Printed Name** 

VP, accounting

Title

6/1/2023 | 10:35:23 AM PDT

Date



## EXHIBIT D (CONTINUED)

#### SUPPLEMENTAL INFORMATION

### ABOUT THE MASTER LICENSE AND SERVICE AGREEMENT BETWEEN ERIE 1 BOCES AND *Remind101, Inc.*

Erie 1 BOCES has entered into a Master License and Service Agreement ("MLSA") with *Remind101, Inc.* which governs the availability to Participating Educational Agencies of the following Product(s):

**Remind Hub:** Remind transforms communication by connecting the school community on any device. Remind allows teachers and administrators the ability to communicate with parents and students on the devices they already use with their choice of in-app messaging, text messaging, web, or email (smartphone not required to send and receive messages). Details on all of Remind Hub features can be found at https://www.remind.com/hub.

Pursuant to the MLSA, Participating Educational Agencies may provide to Vendor, and Vendor will receive, personally identifiable information about students, or teachers and principals, that is protected by Section 2-d of the New York State Education Law ("Protected Data").

**Exclusive Purpose for which Protected Data will be Used:** The exclusive purpose for which Vendor is being provided access to Protected Data is to provide Participating Educational Agencies with the functionality of the Product(s) listed above. Vendor agrees that it will not use the Protected Data for any other purposes not explicitly authorized in the MLSA. Protected Data received by Vendor, or any of Vendor's subcontractors, assignees, or other authorized agents, will not be sold, or released or used for any commercial or marketing purposes.

Oversight of Subcontractors: In the event that Vendor engages subcontractors, assignees, or other authorized agents to perform one or more of its obligations under the MLSA (including any hosting service provider), it will require those to whom it discloses Protected Data to execute legally binding agreements acknowledging the obligation under Section 2-d of the New York State Education Law to comply with the same data security and privacy standards required of Vendor under the MLSA and applicable state and federal law. Vendor will ensure that such subcontractors, assignees, or other authorized agents abide by the provisions of these agreements by: Remind utilizes a series of vendors to provide our services, each of which commits through signing a legally-binding Data Protection Agreement with Remind, to protect the privacy and security of our users' personally identifiable information and/or personal data in at least as robust a manner as Remind. We use a vendor risk management process to evaluate new vendors and monitor existing vendors on an annual basis. The following review areas are considered for vendors with whom personal data is exchanged although different scrutiny is applied based on the information exchanged: Compliance Status, Compliance Report Details, if applicable, Contractual Terms (confidentiality and data protection), Data Retention, and Data Security Controls.



## Duration of MLSA and Protected Data Upon Expiration:

- The MLSA commences on July 1, 2023 and expires on June 30, 2026.
- Upon expiration of the MLSA without renewal, or upon termination of the MLSA prior to expiration, Vendor will securely delete or otherwise destroy any and all Protected Data remaining in the possession of Vendor or its assignees or subcontractors or other authorized persons or entities to whom it has disclosed Protected Data. If requested by Erie 1 BOCES and/or any Participating Educational Agency, Vendor will assist a Participating Educational Agency in exporting all Protected Data previously received back to the Participating Educational Agency for its own use, prior to deletion, in such formats as may be requested by the Participating Educational Agency.
- In the event the Master Agreement is assigned to a successor Vendor (to the extent authorized by the Master Agreement), the Vendor will cooperate with Erie 1 BOCES as necessary to transition Protected Data to the successor Vendor prior to deletion.
- Neither Vendor nor any of its subcontractors or other authorized persons or entities to whom it has disclosed Protected Data will retain any Protected Data, copies, summaries or extracts of the Protected Data, or any de-identified Protected Data, on any storage medium whatsoever. Upon request, Vendor and/or its subcontractors or other authorized persons or entities to whom it has disclosed Protected Data, as applicable, will provide Erie 1 BOCES with a certification from an appropriate officer that these requirements have been satisfied in full.

**Challenging Accuracy of Protected Data:** Parents or eligible students can challenge the accuracy of any Protected Data provided by a Participating Educational Agency to Vendor, by contacting the student's district of residence regarding procedures for requesting amendment of education records under the Family Educational Rights and Privacy Act (FERPA). Teachers or principals may be able to challenge the accuracy of APPR data provided to Vendor by following the appeal process in their employing school district's applicable APPR Plan.

**Data Storage and Security Protections:** Any Protected Data Vendor receives will be stored on systems maintained by Vendor, or by a subcontractor under the direct control of Vendor, in a secure data center facility located within the United States. The measures that Vendor will take to protect Protected Data include adoption of technologies, safeguards and practices that align with the NIST Cybersecurity Framework and industry best practices including, but not necessarily limited to, disk encryption, file encryption, firewalls, and password protection.

**Encryption of Protected Data**: Vendor (or, if applicable, its subcontractors) will protect Protected Data in its custody from unauthorized disclosure while in motion or at rest, using a technology or methodology specified by the secretary of the U.S. Department of HHS in guidance issued under Section 13402(H)(2) of P.L. 111-5.

## **Privacy Policy**

At Remind101, Inc. ("Remind," "we," "us," "our"), we know you care about how your personal information is used and shared, and we take your privacy seriously. Please read on to learn more about our Privacy Policy. By visiting Remind's website(s) and all other products, services and applications made available by Remind from time to time (collectively, the "Services"), you acknowledge that you accept the practices and policies outlined in this Privacy Policy. By using the Services, you are consenting to have your personal data transferred to and processed in the United States.

Remind complies with all applicable laws regarding your privacy. Individuals from the European Union ("EU"), European Economic Area ("EEA") or United Kingdom ("UK") may only use our Services after providing your freely given, informed consent for Remind to collect, transfer, store, and share your Personal Data, as that term is defined in the EU's General Data Protection Regulation. EU, EEA or UK residents may grant that consent directly to Remind, or to your teacher or school/district administrator, if your teacher, school or school district offers Remind to you to advance your education. You can read more about Remind's commitment to the privacy of EU, EEA and UK residents here. Information about lawful transfers of data from EU and Swiss individuals to the US pursuant to the principles of the Privacy Shield Frameworks can be found here.

All capitalized terms that are not defined in this Privacy Policy shall have the meaning given to them in the Terms of Use.

In this Policy, "Personal Information" means any information about an identifiable individual or information that can be used to identify an individual, and includes "Personal Data" as that term is defined under the GDPR.

Remind is a messaging platform that helps educators, students, parents and other users send quick, simple messages to any device and for students to gain access to tutoring to advance their learning. Due to our commitment to protect the privacy of children, Remind participates in the iKeepSafe Safe Harbor Program. Remind has been awarded the iKeepSafe COPPA Safe Harbor Seal signifying Remind's website and apps have been reviewed and approved for having policies and practices surrounding the collection, use maintenance and disclosure of Personal Information from children consistent with the iKeepSafe COPPA

#### What this is saying

Your privacy is very important to us. This policy tells you how your Personal Information is used when you use Remind's Services. By using Remind, you acknowledge that you've read and accepted these policies.

## What this is saying

Remind respects your information and treats it carefully. We've been awarded the

Safe Harbor Program guidelines. iKeepSafe's mission, as an independent certification organization, is to give parents, educators, and policymakers the information and tools which empower them to teach children the safe and healthy use of technology and the internet. The iKeepSafe program only covers information collected through the Services. If you have questions or complaints regarding our privacy policy or practices, please contact us at privacy@remindhq.com. If you are not satisfied with our response, you can contact the iKeepSafe Safe Harbor Program's dedicated consumer complaint department at: coppaprivacy@ikeepsafe.org or see ikeepsafe.org/about-us/contact-us/.

You are responsible for any Content you provide in connection with the Services. We cannot control the actions of anyone with whom you or any other Remind users may choose to share information. Therefore, we cannot and do not guarantee that Content you or any user posts on the Services will not be viewed by unauthorized persons. Although we may allow our users to set privacy options that limit access to certain parts of the Services, please be aware that no security measures are perfect or impenetrable and that we are not responsible for circumvention of any security measures contained on the Services. Remind does not encourage you to make any personally identifiable information (Personal Information) public other than what is necessary for you to use our Services. You understand and acknowledge that, even after removal, copies of Content may remain viewable in cached pages, archives and storage backups or if other users have copied or stored your Content. We will make efforts to remove the Content under our control that is not part of another user's account.

Remind is not a healthcare organization and is not certified as HIPAA-compliant.

You may request removal of Personal Information (as described below) that you have provided to us by contacting us at rmd.me/help. We will remove your Personal Information from our database on your request, but this information may remain in our server logs as part of our standard backup procedures, unless prohibited by contract or law. A verified Organization administrator (Verified Administrator) or Organizer may be able to upload and provide information about you to your account; if you would like to remove or amend that information, you may have to contact and work directly with that Verified Administrator or Organizer.

Any improper collection or misuse of Content or other information accessible on the Services is a violation of Remind's Terms of

iKeepSafe COPPA Safe Harbor Seal. See more here: ikeepsafe

#### What this is saying

Remind is a tool to help you communicate with people who can support your education, and we take your privacy seriously. Maintaining the privacy of your Personal Information is a shared responsibility, and while we will limit what we ask for and what we do with your information, we encourage you not to share it unless you need to. Please keep in mind that you are responsible for the content of your account and all your messages. To delete your account, contact us

at rmd.me/help or privacy but note that Remind is not responsible for what other Remind users may do with your sent messages. Service and should be reported to privacy@remindhq.com.

# How may I exercise my privacy rights as a resident of the EU, EEA, Switzerland or the UK who uses Remind?

Remind complies with the EU GDPR and the UK Information Protection Act 2018 and makes it easy for EU, EEA, Swiss or UK residents to exercise their rights described in that regulation. The purposes for which Remind collects your Personal Data, the categories and specific types of Personal Data we collect, and our practices and policies regarding your Personal Data are described in this Privacy Policy. As discussed throughout this Privacy Policy, Remind makes it easy for you to access, correct, delete, or demand deletion of your Personal Data. You may object to our processing of your Personal data by emailing us, although if you prohibit our processing, it may make some of our Services either impossible to offer or less useful. Any of those requests should be sent to privacy@remindhq.com. Should you ever wish to leave Remind and take an electronic copy of the Personal Data and information we have collected about you, you may make that request at privacy@remindhq.com. In addition to contacting our Data Protection Officer or the Better Business Bureau, EU individuals may contact the Data Protection Authority of Ireland by email at info@dataprotection.ie, and UK individuals may contact the Information Commissioners Office by live chat at https://ico.org.uk/global/contact-us/ to raise concerns about Remind's implementation of GDPR, the UK Information Protection Act 2018, or Remind's facilitation of the exercising of your privacy rights.

## What this is saying

Remind complies with the General Data Protection Regulation and the UK Information Protection Act 2018, regulations and laws that govern companies' collection. use, storage and sharing of consumers' Personal Data. Any individual from the EU, EEU, Switzerland or the UK can exercise all of their legal rights provided by GDPR or the UK Information Protection Act 2018 by contacting Remind.

## How does Remind protect my privacy rights

## as a European Union, European Economic Area, Swiss, or United Kingdom Individual?

Remind complies with all applicable privacy laws and regulations that apply to individuals of the EU, EEA, Switzerland, or the UK. Remind may lawfully transfer EU, EEA, UK or Swiss individuals' Personal Data, as that term is defined in the EU's General Data Protection Regulation ("GDPR"). Remind complies with the principles of the EU-US Privacy Shield Framework and the Swiss-US Privacy Shield Framework as set forth by the US Department of Commerce regarding the collection, use, and retention of Personal Information transferred from European Union and Switzerland to the United States, respectively. Remind has certified to the Department of Commerce that it adheres to the Privacy Shield Principles and also applies those to the transfers of personal data of individuals from the EEA and UK to the US for processing. If there is any conflict between the terms in this Privacy Policy and the Privacy Shield Principles, the Privacy Shield Principles shall govern. To learn more about the Privacy Shield program, and to view Remind's certification page, please visit https://www.privacyshield.gov/.

In compliance with the EU-US and Swiss-US Privacy Shield Principles and by extending these Principles to transfers of the personal data of residents of the EEA and UK to the US, Remind commits to resolve complaints about your privacy and our collection or use of your Personal Information. Pursuant to the Privacy Shield, Remind remains liable for the transfer of personal data to third parties acting as our agents unless we can prove we were not a party to the events giving rise to the damages. European Union or Swiss individuals with inquiries or complaints regarding this privacy policy should first contact Remind at: privacy@remindhq.com. Remind is subject to the jurisdiction of the US Federal Trade Commission for any alleged failure of Remind to meet our privacy commitments. You may contact Remind's Data Privacy Officer at any time at privacy@remindhq.com.

Remind has further committed to refer unresolved privacy complaints under the Privacy Shield Principles to an independent dispute resolution mechanism, the BBB EU PRIVACY SHIELD, operated by BBB National Programs. If you do not receive timely acknowledgment of your complaint, or if your complaint is not satisfactorily addressed, please

visit https://bbbprograms.org/privacy-shield-complaints/ for more information and to file a complaint. This service is provided free of charge to you.

### is saying

Remind is legally authorized to send the Personal Data of EU, EEA, UK or Swiss individuals to the US for processing because we have made legallybinding commitments that are enforceable by US government agencies responsible for consumer protection. Remind provides you, as an EU. EEA, UK or Swiss individual, both a means of directly contacting Remind to exercise your privacy rights and with a third party dispute resolution service.

If your Privacy Shield complaint remains unresolved by the above methods, there is a possibility, under certain conditions, to invoke binding arbitration for complaints regarding Privacy Shield compliance not resolved by any of the other Privacy Shield mechanisms. See Annex I for additional information.

## What does this privacy policy cover?

This Privacy Policy explains how Remind collects, uses and discloses information from you and other users who access or use the Services, including our treatment of Personal Information. Also, this Privacy Policy covers Remind's treatment of any Personal Information that our partners share with us, or that you provide to Remind through another third party website or service while using the Services. This policy does not apply to websites, services or practices of companies that we do not own or control, even if they help us operate our Services. Third party providers who do help us operate our Services must adhere to privacy and security obligations in a manner consistent with Remind's policies and practices.

## How is children's Personal Information treated?

We have included some information below related to the Children's Online Privacy and Protection Act ("COPPA"). COPPA requires that online service providers obtain parental consent and provide notice before they knowingly collect personally identifiable information online from children who are under 13 ("under-13 users"). Remind typically relies on a teacher, school, or school district to obtain verifiable parental consent to provide our services to under-13 users. Pursuant to COPPA, we may collect an under-13 user's name (first and last name), date of birth, email address and/or telephone number in order to operate and provide the Services, and we may collect the under-13 user's parent's (or legal guardian's) email address in order to provide notice to the child's parent or guardian that we may contact the under-13 user for the purpose of allowing access to and use of the Services. For Remind Tutoring, in addition to the information we typically collect, we will also collect a child's voice recording in order to provide live tutoring sessions. If Remind does not receive the parent's email address within a reasonable time period, the under-13 user will not be able to send or receive any messages and his/her Personal

### What this is saying

Here is what this policy covers: all information that you provide to us and that we collect while you're using Remind. This policy does not cover third party companies that we do not control but who help us operate our service. Those third party companies must adhere to privacy and security obligations in a manner consistent with Remind's policies and practices. Keep reading, there is more about this later!

#### What this is saying

Remind collects limited information from children under-13, and we rely on a teacher, school, or district to get permission from each child's parent when collecting this information. If we don't have a parent's email address associated with their child's account, or if the child's account is inactive after some time, we delete the account. Contact us at rmd.me/help with any questions.

Information will be deleted. If an under-13 user's Remind account is inactive for at least twelve months (meaning, the account has not sent or received a message through the Services in that period of time), Remind's policy is to delete the Personal Information. If we learn we have collected Personal Information from an under-13 user other than pursuant to the above, or if we learn that an under-13 user has provided us Personal Information beyond what we request from him or her, we will delete that information as quickly as possible after we have identified it. If you believe that an under-13 user may have provided us Personal Information in violation of this paragraph, please contact us at rmd.me/help.

In order for an under-13 user to gain access to additional features or services, Remind may employ one or more methods approved by the Federal Trade Commission for verifying parental consent.

While COPPA requires Remind to follow these procedures for under-13 users in the United States, Remind employs the same process to obtain consent for all users under 13 years old.

## What information does Remind display or collect?

When you use the Services, you may set up your personal profile, send messages, perform searches and gueries, and transmit information through various channels as permitted by the functionality of the Services. Remind will not display your personal contact information to other users, without your permission. If, however, you utilize Remind in an organization that has paid for Remind Hub, we will share your personal contact information solely with Verified Administrators chosen by your school or district and verified by Remind. If you participate in an educational tutoring session with a Tutor employed by Remind, we will share sufficient information with the Tutor to facilitate your tutoring session. The information we gather from users enables us to attempt to verify user identity, allows our users to set up a user account and profile through the Services, and helps us personalize and improve our Services. We retain this information to provide the Services to you and our other users and to provide a useful user experience. When you update your information, we usually keep a backup copy of the prior version for a reasonable period of time in case you need to need to go back to that version.

#### What this is saying

The information you provide to us by creating an account (or when joining a class or group or purchasing a tutoring session) is used to deliver our service to you. For example, we use this information to attempt to verify your identity and help you create an account on Remind. We will not share personal contact information, besides your full name, to other users on Remind without your permission. If you use Remind through your school or district, we will share your contact information with Verified Administrators.

## Information you provide to us

We receive and store any information you knowingly enter on the Services, whether via computer, mobile phone, other wireless device, or that you provide to us in any other way. With your express consent, you may be able to upload, import or sync contact information from your mobile device (for example, from your address book) to Remind. This information may include Personal Information such as your name, phone numbers, email addresses, photographs, and, in certain circumstances, your school and/or district, class, group, grades and report card, video that may contain your voice and image, club, team or Organization affiliation (which may be used to validate your account or to provide you with notifications via the Services from a teacher, school and/or district, class, group, club, team or affiliated Organization ("Notifications"), or any other information necessary for us to provide our Services. For under-13 users, we collect a name (first and last name), date of birth, district, school, class, grades and report card, video that may contain that child's voice and image, email address and/or telephone number, and that under-13 user's parent's email address to provide notice to the parent regarding the Services. You may choose not to provide us with certain information, but then you may not be able to take advantage of many of our features. We use the Personal Information we receive about you to provide you with the Services and also for purposes such as:

attempting to authenticate your identity, responding to your requests for certain information, customizing the features that we make available to you, suggesting relevant services or products for you to use, improving the Services and internal operations (including troubleshooting, testing, and analyzing usage), communicating with you about new features and, most importantly, protecting our users, sending emergency messages we are directed to send to you, and working towards making sure our Services are safer and more secure. You may modify or remove your Personal Information at any time by logging into your account and accessing features to edit your classes, groups, and/or account information. If an Organizer or a Verified Administrator uploads or adds information about you to your account, you may have to contact and work directly with that Organizer or Verified Administrator in order to modify or remove that information.

## Information collected automatically

The information you provide to Remind is also used to analyze usage and improve our products and services. We don't show or share your Personal Information without your permission except in the few circumstances described here. We may also review account information to protect the safety of our community.

#### What this is saying

There is certain information that we

We receive and store certain types of information whenever you use the Services. Remind automatically receives and records information on our server logs from your browser including Remind cookie information, the page you requested, and other usage information such as your activity on the Services, the numbers and frequency of visitors to our site and its components (similar to TV ratings that indicate how many people watched a particular show). None of this information constitutes Personal Information. Certain information that is collected automatically, such as device ID, IP address and phone number, and browsing information that is associated with a user will be treated as Personal Information. In addition, for users who are students, teachers or administrators of schools or districts that contract with Remind for Remind Hub, Remind may, with the consent of the Verified Administrator in the school or district, obtain information from a third party Student Information System (SIS) provider, which will include basic directory and class roster information, attendance information, class grades and report cards, and similar information that is Personal Information.

We also may provide to our partners aggregate information derived from automatically collected information about how our users, collectively, use our site. We may share this type of nonpersonally identifiable, aggregated statistical data so that our partners also understand how often people use their services as well as Remind.

## Mobile application

When users use our mobile application, we automatically collect the Internet Protocol (IP) address, device ID, device type, and what operating system (OS) the user is running.

We collect users' IP addresses whenever they use our mobile application, which provides us with a coarse approximation of the user's location at the city level in order for Remind to, for example:

- provide Organizers with a geo-specific long-code (i.e., generic phone number with a local area code),
- support features such as school selection, and
- enable other internal measurement and Services features.

We also may, with your express consent, request more specific location information in order to provide you with more relevant information (such as nearby classes or relevant groups that you may subscribe to). We will not store or track your device location gather automatically when you use Remind, such as navigation and cookie information. Some of this information is collected and used in an aggregate and anonymized way to help improve our service. If Personal Information is included, we treat it carefully like all other Personal Information.

### What this is saying

When you use the Remind app, there may be additional information that we collect like your device ID, phone number and approximate location. on an ongoing basis or without your permission. We may also collect location-based information from users as part of providing the Services and in order to comply with applicable laws and regulations for the user's jurisdiction.

While Remind collects and temporarily stores phone numbers of first-time users under 13 years of age, we will delete the information collected if parental consent is not obtained. If the underage user has signed up for the Services through SMS and then downloaded Remind's mobile application, Remind will have and may use the underage user's phone number:

- to merge the under-13 user's accounts,
- to continue SMS delivery services, and/or
- as a back-up method of notification.

## Email and text message communications

If you provide us your email address or phone number, Remind may send you administrative messages (such as updates, notifications, newsletters, and other news) relating to the Services or to respond to communications from you. Remind may also send you emergency messages when we are directed to do so by a teacher, school, district or government agency. By maintaining a Remind account and/or not opting out of receiving information from Remind, you acknowledge and agree that you may receive e-mail or SMS text messages on your phone or mobile device from other Remind users, from Remind and/or its agents (as described below) and other individuals or companies if you choose to use services or products that they offer. Receiving these messages may cause you to incur usage charges or other fees or costs in accordance with your wireless or data service plan. Any and all such charges, fees, or costs are your sole responsibility. You should consult with your wireless carrier to determine what rates, charges, fees, or costs may apply. We may receive a confirmation when you open an email from us if your computer supports this type of program. Communications of this type are also sent to under-13 users and the parental consent to use this service also covers these messages. If you no longer wish to receive administrative email messages from Remind you may optout by following the unsubscribe link located at the bottom of each message or by contacting us at rmd.me/help. Please note that if you do not want to receive legal notices from us, such as this Privacy Policy, those legal notices will still govern your use of the

## What this is saying

We may send you administrative messages regarding Remind. We may also send you emergency messages when directed to do so by appropriate school, school district or government officials. You can learn how to unsubscribe from receiving all messages by clicking here.

Services, and you are responsible for reviewing the legal notices for changes.

To permanently cease receiving SMS text messages, please text @STOPALL:

- in reply to any SMS message from that class or group,
- to a Remind long-code (a phone number issued by Remind), or
- in the US, to the Remind short code 81010.

For more information see this link.

If you are located in Canada, you may opt out of receiving marketing messages (including text messages and emails); however, you may still receive text message and email communications that are necessary for the Services or otherwise exempt from anti-spam laws.

## Push notifications

We send notices to you when an Organizer of your class or group has posted something new to your class or group, you are sent a message, or when Remind needs to inform you of something. If you no longer wish to receive such communications, you may turn them off at the device level. If you are a parent of an under-13 user, you always have the choice to no longer allow your child to receive such communications by contacting us at rmd.me/help. Any user may contact us at rmd.me/help if such user no longer wishes to receive communications from the Services.

## What about cookies, pixels, and local storage?

Cookies are small files that websites place on your computer as you browse the web. Like many websites, Remind uses cookies to discover how people are using our Services and to make them work better.

#### What this is saying

There are different notification options. We may send push notifications to your class; you can always opt out of these.

### What this is saying

Cookies are bits of information that tell us you've visited Remind before and help the browser remember things about you (such as your language setting). Our cookies do not collect any A pixel is a small amount of code on a web page or in an email notification. As many services do, we (or our agents) may use pixels to learn whether you've interacted with certain web or email content on our Services. This helps us measure and improve our Services and personalize your experience on Remind.

Local storage is an industry-standard technology that allows a website or application to store information locally on your computer or mobile device. We use local storage to customize what we show you based on your past interactions with Remind.

Remind uses these technologies to deliver, measure, and improve our Services in various ways. These uses generally fall into one of the following categories:

## Authentication and security

- To log you into Remind.
- To protect your security.
- To help us detect and fight spam, abuse, and other activities that violate Remind's policies.

For example, these technologies help authenticate your access to Remind and prevent unauthorized parties from accessing your account.

## Preferences

To remember information about your browser and your preferences.

For example, cookies may help us remember your preferred language or country that you are in. We can then provide you with Remind content in your preferred language without having to ask you each time you visit Remind. We can also customize content based on your country, such as disabling SMS, or to withhold certain content based on applicable local laws.

## Analytics and research

To help us improve and understand how people use our Services.

For example, cookies help us test different versions of our services to see which particular features or content users prefer or to share information about our services to you as you interact online across the internet. We might also optimize and improve your experience on Remind by using cookies to see how you interact with our services, such as when and how often you use them and what links you click on. We may use Google Analytics to assist us with this. Personal Information from you. This only applies to Remind cookies and no one else's. Most browsers have an option for turning off the cookie feature, which will prevent your browser from accepting new cookies, as well as (depending on the sophistication of your browser software) allowing you to decide on acceptance of each new cookie in a variety of ways. We strongly recommend that you leave the cookies activated, however, because you will not be able to log in or use many of the Services' features without cookies enabled. Note that the use of cookies by anyone other than Remind is not covered by our privacy policy. We do not have access or control over those cookies.

## **Promoting Remind on Other Sites**

Remind partners with third-parties to promote our Services. If you respond to one of our posts and visit or register to use our Services, we may provide these third-party companies with identifiers from your device or computer, such as an IP address or device ID, to help us analyze our user acquisition efforts. No student personal data is shared with third-party promotion services.

## **Mobile analytics**

We use mobile analytics software to allow us to better understand the functionality and improve the performance of our mobile software on your phone. This software may collect, store and use information such as how often you use the application, the events that occur within the application, usage, performance data, and where the application was downloaded from. This software may share information it collects with other third parties (1) as part of providing the analytics services; (2) with integrations that advance teaching, school or district services, student learning or achievement, or parent or guardian participation in their child's education or activities; and, (3) to comply with applicable laws.

#### What this is saying

Cookies are bits of information that tell us you've visited Remind before and help the browser remember things about your device (such as your language setting). Cookies also help us manage our promotional material on other sites. Our cookies do not collect any Personal Information from you. This only applies to Remind cookies and no one else's.

#### What this is saying

When you use the Remind app on your phone or tablet, we have analytics that help us understand how you use the app. This helps us improve the features & design!

## What happens when I associate my account

## with a school or other organization?

Users may have the choice of associating their account with a school or other Organization (such as a team or group). This may be required (for example) for teachers and may be either required or strongly encouraged for other types of Organizers in order to use certain features of the Services. Other users may attend a school or school district that contracts with Remind for use of Remind Hub, and this may automatically create an account for all the students, teachers, parents and relevant administrators of that class, school, or district.

By associating your account with an Organization, you acknowledge and agree that a Verified Administrator may be able to view your User Submissions (including your Personal Information and messaging content). In addition, Verified Administrators may be able to make administrative changes to your account, such as removing you from classes and/or groups, sending messages on your behalf, and more. In addition, depending upon the preferences of the Verified Administrator and the Organization, Remind may be used as a school directory and information such as your name, classes or groups may be made available to people in your Organization.

If you are an Organizer affiliated with an Organization, you acknowledge that Remind may enable other users who are associated with the same Organization to contact you -- for example, teachers, students, or parents who are associated with your Organization may communicate with you. Participants may also contact each other (in addition to viewing User Submissions). Remind does not display in a user's account profile personal contact information of the user to any other users without prior consent.

## Will Remind share any of the Personal Information it receives?

Remind relies on its users to provide accurate Personal Information in order to provide our Services. We try our best to protect that information and make sure that we are responsible in handling, disclosing, and retaining your data. We neither rent nor sell your Personal Information to anyone. If other Remind users, other individuals or companies whose products you choose to use, have access to your Personal Information (for example, your messaging content), they may use and share that information in ways that Remind cannot, and does not, control. Remind shares

You may be required to link your account with an Organization. Linking helps to verify your identity and may unlock certain features. If your Organization is managed by a Verified Administrator, they may also have access to certain information in your Remind account, including your personal contact information. We will not display your personal contact information to other users without your permission.

## What this is saying

Remind does not rent or sell your Personal Information. We may share your information to provide certain features of the Remind service, only as permitted by this policy. If you have any questions, please reach out to us at rmd.me/help.

your Personal Information in personally identifiable form as described below.

## Agents and third party service providers

Advertising is not permitted on the Services. However, we employ other companies to perform tasks on our behalf and help us provide certain features of our Services, and may need to share your information with those companies in order to provide our Services to you. Some examples of services for which we use agents include sending email or SMS, analyzing data, providing user services, and searching for any security vulnerabilities. These agents may use Personal Information we share with them, for example, to assist us, to provide their services to you and/or us, and to measure and improve the performance of their services. Please see here for further information about the agents we use as part of the Services (including any of their specific terms or policies that are applicable and that may govern use of your information). Remind has reviewed the privacy policies and practices of these agents and third party service providers in order to verify that they are capable of complying with Remind's policies and practices, including those related to the collection, use, transfer, confidentiality, security and integrity of user data. As a condition of contracting with Remind, those agents and third-party service providers committed, in writing, to providing at least equivalent privacy and security for your data as does Remind.

Additional Information for EU, EEA or UK Individuals Regarding Transfers to Third Parties Governed by GDPR

If you are from the EU, EEA or UK and one of our agents or thirdparty service providers fails to uphold these standards with respect to your Personal Information that we transferred to that agent or provider on your behalf, that agent or third-party service provider may be liable for any injury as required by GDPR.

Additional Information for EU, EEA, UK and Swiss Individuals Regarding Transfers to Third Parties Governed by Privacy Shield

In cases of onward transfer of data of EU, EEA, UK or Swiss individuals to third-party agents or service providers in the US received through the use of Standard Contractual Clauses and consistent with the principles of the EU-US or Swiss-US Privacy Shield, Remind is potentially liable. Remind will work with you to resolve any such failure and, if the provider is no longer able to resolve the matter, Remind will resolve the matter and may bear responsibility if there is any liability. We will review those agents' policies and practices at least annually, but you should review them as well. You hereby consent to our sharing of information about you (including, in some cases, Personal Information) for such purposes.

## **Business transfers**

If Remind (or substantially all of its assets) is acquired by another company, user information may be one of the assets transferred to or acquired by that company. You acknowledge that such a transfer may occur, and that any acquirer of Remind may continue to use your Personal Information as set forth in this policy. You will be notified via email or some other means of any change in ownership or uses of your Personal Information, as well as any choices you may have regarding your Personal Information (including the right to delete your information). If Remind goes out of business without a successor, Remind would delete your information.

## **Protection of Remind and others**

We may release Personal Information when we believe in good faith that release is necessary to:

- comply with the law or national security request (for example, responding to a subpoena or other legal process);
- · enforce or apply our Terms of Service and other agreements; or
- protect the rights, property, or safety of Remind, our employees, our users, or others. This includes, without limitation, exchanging information with other companies and organizations for fraud protection or responding to government requests.

We also may be required to disclose an individual's Personal Information in response to a lawful request by public authorities, including to meet national security or law enforcement requirements.

## With your consent

You will be notified when your Personal Information may be shared with agents or companies other than Remind and you will be given the option to prevent the sharing of this information unless Remind determines that not disclosing this to you prior to your information being shared is necessary to comply with applicable laws or legal processes or we are prohibited by law or legal processes from informing you in advance.

## What this is saying

If Remind is bought by another company, we may need to provide your information to that company. We will be sure to let you know if this ever happens so you can make decisions about your Personal Information.

## What this is saying

We may release your Personal Information if necessary to protect our community (for example, to comply with legal requests).

## What this is saying

If there is any other reason we need to share your Personal Information (other than for legal reasons), we will get your consent first.

## Is information about me secure?

The security of Personal Information in the school environment is a top priority for Remind.

Remind has protections in place to enhance our users' security, and routinely update these protections. We have administrative, technical, and physical safeguards designed to protect against unauthorized use, disclosure of or access to Personal Information. In particular:

- Our engineering team is dedicated to keeping your Personal Information secure.
- We work with industry-leading auditors to review and guide our security policies and procedures.
- Remind stores its data within an AWS region that is FedRAMP compliant.
- · Remind's main database and all backups are encrypted at rest.
- The AWS cloud infrastructure has been designed and managed in compliance with regulations, standards, and best-practices, including HIPAA, SOC 1/SSAE 16/ISAE 3402 (formerly SAS70), SOC 2, SOC 3, PCI DSS Level 1, ISO 27001, FedRAMP, DIACAP and FISMA, ITAR, FIPS 140-2, CSA, and MPAA.
- Low-level auditing software is run on all production systems to record potentially malicious actions that may take place.
- Increased focus for all software companies on advancing cybersecurity has led Remind to undertake industry standard software security measures. For example, Remind runs periodic penetration tests and a bug bounty program with trusted, vetted and verified security researchers then logs and resolves discovered issues.
- All Remind clients use TLS/SSL when communicating with our servers.
- We utilize a bug bounty program under the guidance of HackerOne and its vetted, software security experts to help us identify and quickly resolve any previously unknown software bugs.

Remind endeavors to protect user information and to ensure that user account information is kept private; however, we cannot guarantee the security of user account information. Unauthorized entry or use, hardware or software failure, and other factors may compromise the security of user information at any time. If Remind knows or becomes aware of a security breach of its users'

## What this is saying

The security of your Personal Information is extremely important to us and we take measures internally to make sure your information is safe with us. We routinely update our security features and implement new protections for your data. If we learn that your data was breached, we will notify you as soon as possible so you can take actions to protect your data. Learn more about how Remind approaches security here.

personally identifiable information, Remind will notify affected users as required by applicable laws and may post a notice on the Services as required by applicable law(s). For additional information about the security measures we use in connection with the Services, please contact us at security@remindhq.com.

The Services contain links to other sites or services. Remind is not responsible for the privacy policies and/or practices on other sites. When linking to another site you should read the privacy policy stated on that site. This Privacy Policy only governs information collected on the Services.

## Third party services

You may be able to access certain third party products through Remind's Services to share content to or from another website or app. These are not Remind products; they are another company's and we do not control their privacy and security practices so only you can decide whether to connect your Remind account with another company's services.

Payment processing services on Remind are provided by Stripe and are subject to the Stripe Connected Account Agreement, which includes the Stripe Terms of Service (collectively, the "Stripe Services Agreement"). By agreeing to the Agreement, you agree to be bound by the Stripe Services Agreement, which Stripe may modify from time to time. As a condition of Remind enabling payment processing services through Stripe, you agree to provide Remind with accurate and complete information about you and your entity (if applicable), and you authorize Remind to share it and transaction information related to your use of the payment processing services provided by Stripe.

The third party products you choose to use on Remind may need to collect and use your Personal Information in order to provide their services to you; in order to use any products or services offered by anyone other than Remind, you must review and agree to their specific terms and privacy policies.

Our Services may also include access to, among others:

- Workplace productivity apps that allow for the sharing of content or video or screen sharing, such as but not limited to, Google Docs, Microsoft Office, Dropbox, or Quip; or
- Social media features, such as the Facebook "Like" button, and widgets, such as the "Share this" button or interactive miniprograms that run on our site.

#### What this is saying

You may choose to use products offered by another individual or company while using Remind. Since these products are offered by companies other than Remind (and are not covered by our Privacy Policy), you will need to review and agree to their terms before using their products.

Remind acknowledges that individuals from the EU. EEA. UK and various states in the United States have the right to access the Personal Information that we maintain about them. Any individual who seeks access to, or who seeks to correct, amend, or delete inaccurate data, or to port their data to another, similar service should direct their query to contact@remindhq.com or p If requested to remove data, we will respond within a reasonable timeframe.

These features may collect your IP address, which page you are visiting on our site, and may set a cookie to enable the feature to function properly. Social media features and widgets are either hosted by another company or hosted directly on our Services. When connecting your Remind account with any third party site you may benefit from the ability to communicate across sites. Although a class owner may share their roster with a third party service to send content to the students and parents in a class, the class owner may not share phone numbers, email addresses or similar information without the express consent of the user themselves or the Verified Administrator. Furthermore under 13 year old students will never have their external contact points shared. Remind will allow Hub organizations to grant students younger than 13 the ability to reply to messages within their organization(s), not simply to receive these messages. Your interactions with these features are governed by the privacy policy of the company providing it.

## What information can I access and modify?

As a Remind account holder, you have access to view and update the following information at your discretion:

- information in your user account (such as your email address),
- Participant names,
- user preferences, and
- content in your account (note that once provided, you may not be able to edit or remove certain types of content, such as messages)

This list may change as the Services change.

You also have the right to request access to the Personal Information we hold about you in order to verify the Personal Information we have collected in respect of you and to have a general account of our uses of that Personal Information. Upon receipt of your written request to our Privacy Team (contact information below), Remind will provide you with a copy of your Personal Information although in certain limited circumstances, we may not be able to make all relevant Personal Information available to you such as where that information also pertains to another individual or as otherwise required or permitted by law. In such circumstances We will provide reasons for the denial to you upon request. We will endeavor to deal with all requests for access and modifications in a timely manner.

#### What this is saying

You may access and change certain information that you enter into your Remind account.

## How do I delete my account?

You can always opt not to disclose information, even though it may be needed to take advantage of certain Remind features.

You are able to add or update certain information on pages, such as those listed in the "What Information Can I Access" section above. When you update information, however, we often maintain a copy of the unrevised information in our records. Certain types of communication you send to other users cannot be removed, such as message content.

You may request deletion of your Remind account by accessing your account online or contacting us

at rmd.me/help or privacy@remindhq.com. Note, if you are a Participant or Organizer and you request to delete your account, Remind may notify the Organization and the Organizer(s) of the classes and/or groups you are affiliated with of your deletion request. Please note that certain information may remain in our records, server logs and archives after deletion of your account. Remind retains this information for purposes such as diagnosing problems with the service and for auditing legal investigations, but reserves the right to delete this information in accordance with its standard business practices in effect from time to time. Further, information and other content you have provided may remain visible elsewhere to the extent such content was copied or stored by other users.

For under age users with an account that is inactive for twelve months or more (meaning the account has not received a message through the Services in that time), Remind's policy is to disable access to Personal Information associated with that account.

If your or your child's Personal Information changes, or you no longer desire to use our Services, or you would like to rescind permission for Remind to further contact your child, you may review, correct, update, delete inaccuracies, request deletion of your child's information, or amend it by logging into your account and making those changes or contacting us at rmd.me/help or privacy@remindhq.com. We will respond to your request as quickly as possible.

We will retain your or your child's information for as long as your account is active or as needed to provide the Services. If you wish to cancel your or your child's account or request that we no longer use your information to provide Services, contact us at rmd.me/help. Note we will retain and use information, for

## What this is saying

On Remind, you have control over your Personal Information. As an Organizer or Participant, you may delete your account at any time by logging in online. You also have the option to contact us directly at rmd.me/help to delete your account. example, to comply with our audit and legal obligations, to resolve disputes, and to enforce our agreements.

If the information you are requesting to delete was uploaded or otherwise provided by a Verified Administrator of an Organization to which you belong (for example, through CSV or SIS integration), then you must request deletion of that information directly from the Organization. Remind may inform the Organizer(s) and/or Organization(s) you are affiliated with when you request to delete your Remind account.

If your school or school district has paid for Remind Hub and the school or district chooses to end their contract with Remind for Remind Hub, you will be able to use Remind Chat. If your school or district subsequently requests termination of all services and deletion of accounts, Remind will offer you the choice whether to continue using Remind, and if so, provide you with control over your Remind account. If in that instance you as a user wish to delete your service we will honor that request.

## **California Residents - Exercise of Rights**

If you reside in California you are entitled to exercise certain rights outlined in the California Consumer Protection Act. You may access the information we collect about you, modify it or delete it by contacting us at rmd.me/help or privacy@remindhq.com. Remind will not and may not discriminate against you for exercising these rights.

## **Changes to this Privacy Policy**

We may update this Privacy Policy to reflect changes to our information practices. If we make any material changes we will notify you by email (using the e-mail address specified in your account) or some other means prior to the change becoming effective. We encourage you to periodically review this page for the latest information on our privacy practices.

If we make material changes to the types of Personal Information we collect or how we use Personal Information collected from under-13 users we will notify parents by email in order to obtain verifiable parental consent for the new uses of the child's Personal Information.

## What this is saying

If we update this Privacy Policy, we will let you know!